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| Temporary Absence form |
| March 2020 |

|  |  |
| --- | --- |
| Tenant(s) name: |  |
| Household member name(s) |  |
| Service ID: |  |

Reason for absence:

|  |  |
| --- | --- |
| Nursing Home |  |
| Rehabilitation  |  |
| Respite Care |  |
| Prison  |  |
| Family Violence  |  |

Documentation provided?:

|  |  |
| --- | --- |
| Yes |  |
| No  |  |

Contact details for period of absence:

|  |  |
| --- | --- |
| Name of Facility/ individual: |  |
| Address of facility/ individual: |  |
| Contact phone/ email:  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Start date of absence: |  | Expected return date |  |

Next of Kin/ emergency contact details :

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Contact number: |  |

Contact details of representative submitting this form:

|  |  |
| --- | --- |
| Name of worker/individual: |  |
| Name or organisation: |  |
| Contact details (mobile/landline/email): |  |

Tenant(s) consent for this form to be submitted?:

|  |  |
| --- | --- |
| Yes |  |
| No  |  |

Office use only

Hiip Updated (file note, subsidy, rebate assessment)

|  |  |
| --- | --- |
| Yes |  |
| No  |  |

Recommendation

|  |  |
| --- | --- |
| Recommended  |  |
| Not recommended |  |

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Available at [<www.housing.vic.gov.au>](http://www.housing.vic.gov.au/temporary-absences-your-home)