

|  |
| --- |
| RentAssist Bond loan |
| Additional applicant declaration |
|  |

# About this form

## Submitting this form

Complete this form and upload it with your completed online bond loan application. More information about bond loans is available at [Housing.Vic’s bond loan](https://www.housing.vic.gov.au/rentassist-bond-loan) page <https://www.housing.vic.gov.au/rentassist-bond-loan>

## Your information

All information you give us is handled in line with the *Health Records Act 2001* and the *Privacy and Data Protection Act 2014*.

Your information is collected to assess your eligibility for a bond loan, and, if approved, provide a bond loan.

Your information is not used or disclosed for any other purpose without your consent unless there is a legal requirement to do so.

To learn more about how we protect your privacy and confidentiality, please see our [privacy policy](https://www.dffh.vic.gov.au/publications/privacy-policy) <https://www.dffh.vic.gov.au/publications/privacy-policy> or [email our Privacy Unit](mailto:privacy@dffh.vic.gov.au) <privacy@dffh.vic.gov.au>.

You can access your information held by the department by speaking to a housing services officer at your local office or contacting the department’s Freedom of Information Unit. Your housing services office can tell you how to do this or see our [Making a Freedom of Information request page](https://www.dffh.vic.gov.au/making-freedom-information-request) <Department of Families Fairness and Housing Victoria | Making a Freedom of Information request (dffh.vic.gov.au)>

## Declaration

|  |  |
| --- | --- |
| Applicant details | Enter details |
| First name |  |
| Last name |  |
| Of (current address) |  |

To the Department of Families, Fairness and Housing, 50 Lonsdale Street, Melbourne VIC 3000:

I **acknowledge** that the bond money paid on my behalf through the estate agent or rental provider to the Residential Tenancies Bond Authority is a loan advanced by Homes Victoria to me and any other applicant with whom I have applied.

I **authorise** the Department of Families, Fairness and Housing to issue a voucher payable to the Residential Tenancies Bond Authority and undertake to provide this voucher to the estate agent or rental provider in my bond loan application.

I **acknowledge** that all applicants are jointly and severally liable for any outstanding bond loan amount when the tenancy ceases. This means that each applicant and all applicants together are liable for any part of the bond loan not refunded to Homes Victoria by the Residential Tenancies Bond Authority.

I **understand** that when a tenancy has ended, the Residential Tenancies Bond Authority will refund the bond loan directly to Homes Victoria, less any amount that the rental provider has legally claimed.

**On that basis**, where the bond loan amount is not returned automatically to the Department of Families, Fairness and Housing, I agree to repay, on request, to the Department of Families, Fairness and Housing any balance retained by a rental provider when the tenancy ceased.

I **declare** that to the best of my knowledge, all the information in this application for a bond loan is true and correct.

|  |  |
| --- | --- |
| Date |  |
| Full name |  |
| Signature of person making declaration (sign by hand) |  |

|  |
| --- |
| To receive this document in another format, [email HousingVic Online Services](mailto:hvos@dffh.vic.gov.au) <hvos@dffh.vic.gov.au>.  Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne.  © State of Victoria, Australia, Department of Families, Fairness and Housing, Feb 2023.  **ISBN** 978-1-76130-099-8 **(pdf/online/MS word)** Available at [housing.vic.gov.au](https://www.housing.vic.gov.au/rentassist-bond-loan) <https://www.housing.vic.gov.au/rentassist-bond-loan> |